

Endorsing Agency for:

- The Associate Reformed Presbyterian Church • The Korean-American Presbyterian Church
 The Orthodox Presbyterian Church • The Presbyterian Church in America
 • The Reformed Presbyterian Church of North America • The Korean Presbyterian Church in America (Koshin)
 United Reformed Churches in North America

Application for Chaplain Candidate Approval

Return all Application Documents using one of two methods:

1. Create PDF print files of all application documents (Encrypt before sending if you prefer additional security) and send as attachments within emails to ChaplainMinistries@pcanet.org
2. FAX your application documents to 678-825-1252 (a secure method of transfer)
3. If you have questions about this subject, please call us at 678-825-1251 or email your question(s) to ChaplainMinistries@pcanet.org **Please do not mail any Chaplain Application or Reference Forms to the PRCC.**

Applicants should retain their original documents in case we might need to recreate any electronic media later.

PRINT NAME IN FULL: _____
 SSN _____ DATE _____

Applying for one of the Service Chaplain Candidate Programs (check one):

- U.S. Air Force () U.S. Army Reserve ()
 Army National Guard () U.S. Navy ()

(REQUIRED Send a Full Body Photo as an attachment to an email to ChaplainMinistries@pcanet.org)

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Phone: (H) _____ (W) _____ (C) _____

E-Mail Address: _____

1. **Denomination:** ARPC ___ KAPC ___ KPCA ___ OPC ___ PCA ___ RPCNA ___ URCNA ___

2. **Presbytery:** _____ **Member of** _____ **Church.**

[I ___ am ___ am not Under Care of this Presbytery]

3. **Date of Birth** _____ **Place of birth:** _____

4. **If naturalized,** give date of final papers: _____

5. **Marital status:** Married () Widowed () Divorced () Separated () Single ()

6. **Wife's name:** _____

7. **Children (Names & Birth-years.):** _____

8. **Height:** _____ feet _____ inches **Weight:** _____

9. **Military, provide past training or service if any** (give branch, rate, rank & dates of service): _____

10. Education (Enclose transcripts for all completed courses – copies are acceptable):

Name & Location of College _____

Dates you attended _____

Did you graduate? _____ Degree granted: _____

Name & Location of current or potential Seminary _____

Name & location of other school(s) _____

Dates you attended _____

Did you graduate? _____ Degree(s) granted: _____

12. Ministry Experience so far:

13. Teaching experience, if any. Give dates, names of schools, and subjects taught:

14. Present Occupation.

15. Athletic experience:

Musical ability:

16. Business/work experience:

17. To the best of your knowledge, can you say you are in excellent health and in good physical condition? _____ Yes _____ No (If 'No,' please Explain) _____

18. References. Find 1 Ruling Elder and 1 Teaching Elder in your denomination for references. (Make 2 copies of enclosed reference forms and give them each a copy. They may sign, scan, and email them to ChaplainMinistries@pcanet.org or fax them to 678-825-1252. They should keep the original if needed later.

19. Attach additional information if desired. Feel free to answer any of the above questions on extra pages.

20. Enclose 3 brief papers (no longer than 1 page):

- "What is Reformed Theology?"
- "Why I want to be a military chaplain"
- "This is my personal testimony"

21. Have your Clerk of Presbytery email me stating you are "under care of _____ presbytery"...OR...an email from your Clerk of Session stating you are "in process to come under care of _____ presbytery."

22. Enclose a service fee of \$25.00. Make the check out to 'Chaplain Ministries.' And mail to:

Mission to North America
PO Box 890233
Charlotte, NC 28289-0233

or make a \$25.00 "gift" to our website link:

<https://www.egsnetwork.com/gift2/?giftid=4F122058856E4D1>

Send pages 1-3 and other requirements of this application using one of two methods:

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12/16/2019

Chaplain Candidate Statement of Intent

FOR MILITARY CHAPLAIN CANDIDATE APPLICATIONS ONLY:

Please initial:

1. ___ I agree to provide an annual ministry report which is to be furnished to the Executive/Associate Endorsers, my Presbytery, and my supporting church(s).
2. ___ I also agree to update the PRCC administrative assistant each time my personal information or family situation changes. This includes leaving the program, approval for Active or Reserve ministry, etc.
3. ___ I agree to participate in my Presbytery insofar as possible and keep them informed of my seminary progress.
4. ___ I will be a member of a PRCC-related church...preferably in a member church of my denomination.
5. ___ I understand that the military Service to which I am applying believes that I am intending to be either an active or Reserve chaplain officer at the end of my Candidate training.
6. ___ I have discussed the above topics with the Executive and/or Associate Endorsers of the PRCC.
7. ___ **I have read and understand** the information in the current version of the PRCC Chaplain's Manual found on the PRCC Chaplain Ministries website at: www.PRCC.co

Printed Name: _____

Signed: _____ Date: _____

All PRCC Chaplaincy Applicants

AUTHORIZATION and RELEASE

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RE Gary Hitzfeld
Associate Director -
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ghitzfeld@pcanet.org
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Phone: 678-825-1251
Fax: 678-825-1252

TE Del Farris
Associate Endorser - Civilian
Chaplaincy
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Cell: 501-416-1983

TE Mack Griffith
CH (COL) USAR, RET.
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mgriffith@pcanet.org
Cell: 828-371-0121

RE Bentley Rayburn
USAF, Maj. Gen. Retired
Chairman, PRCC Commission
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Colorado Springs, CO 80921
bbrayburn@msn.com

I hereby authorize any civilian agency, Department of Defense agency, military department, military chief of chaplains, and their respective office, organization, or supervisor, whether military or civilian, to provide any and all non-medical information related to my service, including, but not limited to, opinions concerning my character or fitness for ministry, (including unfavorable information, if any) to the Executive Director of the PRCC), and I hereby release any individual or civilian agency, any Department of Defense agency, military department, military chief of chaplains, and their respective office, organization or supervisor, whether military or civilian, providing such information, from any and all liability for damages of whatever kind or nature which may exist at any time on account of compliance or any attempts to comply with this authorization, excepting only the communication of knowingly false information.

This authorization and release is given in consideration of the review of my application for endorsement or the continuation of endorsement.

A scan, facsimile, or photocopy of this authorization shall be valid as an original.

This authorization and release shall be valid from date of execution for as long as I remain on the roster of the PRCC.

Name (printed): _____

Signature: _____

Date: _____



REFERENCE FORM

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Regarding: (Name of Applicant) _____

Elder Name, Address, Phone _____

The above named individual is applying for approval as a military Chaplain Candidate. A Candidate is a seminarian who is commissioned as a military officer while in seminary. He pursues some basic military education while a full-time seminary student. He has given your name as a reference, and we are asking your assistance in estimating his qualifications. In addition to the basic requirements of physical fitness, education, and eventual successful ministry experience, it is essential that candidates shall be of strong moral and spiritual character, equipped and called for leadership among the men and women of the military forces where he will be representing our Lord Jesus Christ and our Church.

It is possible that you cannot reply to all questions. If you have no knowledge or opinion on any matter, please indicate by a dash after the question. But please reply as completely as possible, being entirely honest and candid. If your answers will not fit in the allotted space, please use the back of this form to complete your thoughts on the subject. What you write is confidential and will not be communicated to the candidate or go outside the PRCC commission.

1. How long have you known the applicant and in what capacity? _____
2. Is he a college graduate? _____ College: _____

In your opinion:

3. Does he show a genuine concern for people? _____
4. Has he been successful in working with people? _____
5. Would you say his Christian convictions are deep-rooted? _____
6. Does he seem to have an ability to share the Gospel with young people? _____
7. Does he have good verbal and written communication skills? In what context have you heard him? _____

-
8. Has he any special gifts or experiences that would add to his effectiveness as a chaplain-in-training?
-
9. Has he any eccentricities that may hamper his effectiveness?
-
10. Has he or his family any personal, domestic, or social handicaps, which would put him at a disadvantage as a future Chaplain?
-
11. Is he financially responsible? Does he exercise Biblical stewardship?
-
12. If the applicant is married, is his domestic life congenial? Is he the head of the family?
-
13. If the applicant is married, will his wife support with his military call? Do you believe she could handle long periods of separation as happens in the case of many military chaplains?
-
14. Would you recommend him as a candidate for the Chaplaincy?
-
15. Please check the columns below with your candid estimate of the candidate's personal qualities:

	<u>Poor</u>	<u>Fair</u>	<u>Good</u>	<u>Excellent</u>	<u>Notes:</u>
Spoken English	()	()	()	()	
Written English	()	()	()	()	
Health	()	()	()	()	
Voice	()	()	()	()	
Mental Abilities	()	()	()	()	
Sense of Humor	()	()	()	()	
Refinement	()	()	()	()	
Tact	()	()	()	()	
Initiative	()	()	()	()	
Cooperativeness	()	()	()	()	
Emotional Stability	()	()	()	()	
Moral Stability	()	()	()	()	
Common Sense	()	()	()	()	
Physical Appearance	()	()	()	()	
Leadership Ability	()	()	()	()	
Spiritual Maturity	()	()	()	()	

16. Additional Information you wish to include: _____

Your Signature: _____ Date: _____

Current Occupation: _____

WE VERY MUCH APPRECIATE YOUR HELP.

Endorsing Agency for:

The Korean-American Presbyterian Church • The Orthodox Presbyterian Church • The Presbyterian Church in America
• The Reformed Presbyterian Church of North America • The Korean Presbyterian Church in America (Koshin) •
United Reformed Churches in North America

PERSONAL INTERVIEW

For Military Chaplain Candidate Applicants

To the Interviewer: Thank you for conducting this interview. Your candid observations are essential to identify the best potential chaplains. Please complete Part I and Part II during the interview. Complete Part III immediately afterward, as you reflect on your impressions of the applicant.

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Name: _____ Spouse: _____

PART I. FILL OUT FOR ALL APPLICANTS

Address/City/Zip: _____

Telephone: (H) _____ (W) _____ (C) _____

Social Security Number: _____ Birth date: _____ Email: _____

Married: _____ Single: _____ Children's Names and Birth years: _____

Type of Chaplaincy for which you are applying: (check all that apply)

Applying for one of the Service Chaplain Candidate Programs (check one):

U.S. Air Force () U.S. Army Reserve ()

Army National Guard () U.S. Navy ()

Military Experience (Service, dates, location) _____

1. Academic Preparation:

- Baccalaureate: Name of School Granting Degree: _____

School Address: _____

Degree and Major: _____ Year Granted: _____

- M. Div: Name of current seminary: _____

- Other Graduate Degrees: Name of School(s) Granting Degree: _____
 School Address: _____
 Degree and Major: _____
 Year Granted: _____

2. Pastoral Preparation:

- Denomination: ARPC ___ KAPC ___ KPCA ___ OPC ___ PCA ___ RPCNA ___ URCNA ___
 - Presbytery: _____ Location: _____
 - Congregation Membership: _____
 - You have served as (check all that apply): ___ Elder (dates) _____
 ___ Deacon (dates) _____
 ___ Other _____

a. Why do you want to be a chaplain? _____

b. What spiritual gifts do you bring to the chaplain ministry? _____

c Family:

1) Have your family members expressed opinions on your pursuing chaplain ministry?
 ___ Yes. Key people in my family are all supportive of this endeavor.
 ___ No. Key people in my family are not supportive of this endeavor. Family issues needing resolution

before you enter the Chaplaincy include: _____

2) Have you prepared, if orders came, to leave your family and not see them again for up to a year at a time?
 ___ Yes ___ No

3) Have you discussed with your wife the implications for your family in the military environment and ministry? ___ Yes ___ No

d. Are you in good health? ___ Yes. ___ No, I suffer from _____

e. What family health issues, if any, will influence your ability to minister as a chaplain?

f. The military culture is pluralistic. Diverse ethnic, racial, religious, and social groups participate in and develop their particular traditions and interest within the confines of the military structure. What Reformed and Presbyterian distinctives will be important in this kind of culture?

g. Reflect on your ability to cooperate with chaplains and others of radically different convictions, and to do so without compromising your own.

h. How will you respond if you as a chaplain are directed to perform in a manner contrary to your convictions and/or denominational tenets?

i. As a chaplain, will you:

Stay in regular contact with your denomination and presbytery? Yes No

Support the PRCC with the required professional endorsement fees? Yes No

Submit all required reports to the Commission in a timely way? Yes No

j. Are there any moral, financial or legal issues that might impact your acceptability as a future chaplain? (including internet porn, etc)

No Yes (Please explain) _____

PART II. MILITARY ISSUES

1. “I do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely and without any mental reservations or purpose of evasion; and that I will faithfully discharge the duties of the office upon which I am about to enter, so help me God .”

This is the oath required to U.S. military officers, including chaplains. Are you prepared to take it?

Yes, I can take the oath in good conscience.

No, I cannot take the oath in good conscience.

2. Are you a U.S. citizen? Yes. No, I am a citizen of _____
3. Height: _____ Weight: _____lbs. Are you physically active (explain)? Yes No
4. Are you available for worldwide deployment? Yes No
5. Have you prepared, if orders came, to leave your family and not see them again for up to a year at a time?
 Yes No
6. Have you discussed with your wife the implications for your family in the military environment and ministry? Yes No
7. Would any of these be problems for you?
- Lack of familiar surroundings Lack of sleep Lack of privacy or "personal space":
 Working on a team with ungodly, profane men Constant mobility
 A domineering boss Responsibility for the safety of large numbers of people
 Being outnumbered in a group decision Imminent physical danger

PART III. FOR THE INTERVIEWER ONLY

Please comment on the following:

	<u>Poor</u>	<u>Satisfactory</u>	<u>Excellent</u>
Applicant's use of English	_____	_____	_____
Applicant's clarity of expression	_____	_____	_____
Applicant's bearing and posture	_____	_____	_____
Applicant's grooming	_____	_____	_____
Applicant's poise under pressure of interview	_____	_____	_____

I DO DON'T judge this applicant to be qualified for approval as a chaplain candidate in the USAF USA USN .

 Interviewer's Signature

 Date

 Place of Interview